

**MINUTES**

**CALL THE MEETING TO ORDER:**

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:00 P.M. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer, and Edwina Wolfe, Assistant Secretary.

**PUBLIC COMMENTS:**

Sandy Hull discussed the possible changing of the Delaware Water Gap Recreational Area to a National Park and Preserve. She is asking that the supervisors to pass another resolution opposing this. The supervisors will take this into consideration and discuss it further.

**APPROVE THE MINUTES OF MAY 9, 2024:**

Motion made by Ms. Laino second by Mr. Springs to approve the minutes of the May 9, 2024 meeting. Unanimous.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Ms. Laino second by Mr. Springs to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED APRIL 30, 2024:**

Motion made by Ms. Laino second by Mr. Springs to accept the financial statements; all funds, for the month ended April 30, 2024. Unanimous.

**OLD BUSINESS:**

**1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:**

Mike Lamoreaux reported construction is ongoing. The plumbing and electrical under slab was placed this week and the slab was poured this week. The primary built in foundation has been installed and excavation for the patio footing took place this week. Site work has progressed accordingly with no issues. Pike County Conservation District has been doing their inspections with no issues to date. The schedule shows that the actual framing of the building will start this month.

There was a brief discussion about Change Order #1, which has to do with additional details to the patio stairs, in the amount of \$2,200.00. Following the discussion motion to approve Change Order #1 made by Ms. Laino second by Mr. Springs. Unanimous.

There was a discussion regarding an amendment to the Engineer's Construction Agreement. Motion by Mr. Springs second by Ms. Springs to approve the amendment to the Agreement. Unanimous.

Attorney Logsdon discussed the easement required by the electrical contractor. The property needed to make this easement possible is on the County Repository List. Lehman Township is in the process of obtaining this property. Once the deed is received, we will have the recorded right of way easement that can then be provided to the electrical contractor so there should be no delays.

**2. LEHMAN PIKE EMERGENCY MEDICAL SERVICES:**

Lehman Pike EMS Administrator Sue Duffy gave the following report:

For the month of May 2024, LPEMS responded to 133 “911” emergency dispatches. 44% (59) calls were dispatched as Basic Life Support and 56% (74) calls were dispatched as Advanced Life Support. We lost 2% (2 calls) to outside agencies due to multiple simultaneous dispatches (an unfounded medical alarm and a standby with fire for a possible gas leak). Of the 133 dispatches, 13% (17 calls) were mutual aid assistance calls for outside agencies. The breakdown of dispatches per Township is as follows:

- Lehman Township: 97 73%
- Middle Smithfield 588: 19 14%
- Middle Smithfield BEC: 6 5%
- Porter Township: 2 2%
- Delaware Township: 6 4%
- Monroe County: 3 2%

To the crews who worked Memorial Day Weekend (34 calls, which equates to a call every 2.5 hours excluding completion of Patient Care Reports)—Outstanding job! Not only did they handle our coverage area’s dispatches, but they also responded to multiple dispatches for outside agencies.

Gregory Maresca and Keith Buccieri instructed Pocono Ranchlands staff in the certification of Heartsaver CPR/AED/First Aid. We also have a growing list of Lehman Township residents interested in becoming CPR-certified. We will contact those people once our instructors return from their respective upcoming vacations.

We have implemented LogRx, a medication-tracking program, for all of our Controlled Substances. This program is approved and recommended by the DEA and allows for real-time tracking of every dose of allocated medication we carry. From our receipt of said medication to its use and/or waste of unadministered doses, we can pinpoint each vial’s exact location.

We have applied for Pennsylvania EMS for Children Pediatric Voluntary Recognition Program. We are currently applying for Master Level status. Our goal is to obtain Expert Level status; we have staff currently on a waiting list for Car Seat Inspection certification. This program certifies that the LPEMS staff are specifically trained in the care and transport of the pediatric population. In addition, LPEMS staff have the added capability of providing programs designed for children residing in Lehman Township, such as Show and Tell and other educational programs; regular Car Seat Inspections; CPR/AED/First Aid classes for pediatric patients, etc. LPEMS will also benefit by way of special financial assistance for being involved in the program. In order to participate in the PESC program, a Prehospital Pediatric Emergency Care Coordinator must be

appointed. Roseanne DiPaolo has offered to take on this very large responsibility. We have received confirmation that we should finally be close to receiving the OSFC grant fund.

A number of staff have signed up for the Fourth of July/Carnival event from 7/3 – 7/6 at Poconos Park. As a result of this event and the recent history of enormous call volume over Memorial Day weekend, we should strongly consider putting up extra crews to handle 911 emergencies.

**3. EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS:**

Wayne Rohner communicated that the school district is going to enter into an agreement with Rutledge Excavating to do Stage 2 of the storm water repair at the North Campus at a cost of over \$286,000.00. The work is expected to begin this summer.

Mr. Rohner discussed the request of East Stroudsburg Area School District Superintendent Dr. Riker to buy out his contract. He will receive a buy out of his contract in the amount of over \$354,000.00 which is 1 year salary plus benefits for vacation and sick days. A special School Board meeting was held on June 4<sup>th</sup> to appoint Dr. Toleno as interim superintendent, he will hold this position until a new superintendent is hired. The School Board entered into a contract with PSBA for a superintendent search. The interview process should start in July. Any superintendent that may be hired from another school district will most likely impose a 60 – 90 day grace period. Mr. Rohner feels Dr. Toleno could possibly be working as interim superintendent until October or November.

**4. BUSHKILL FIRE COMPANY CONTRACT:**

The Supervisors met with the Bushkill Fire Company Board on May 14, 2024 at 8:30am to finalize the Bushkill Fire Company contract.

**NEW BUSINESS:**

**1. CORPORATE PROTECTIVE SERVICES AGREEMENT – SECURITY ON ELECTION DAY:**

Motion by Mr. Springs second by Ms. Laino to approve the Corporate Protective Services Agreement to provide security on election day. Unanimous.

**2. DISABLED VETERAN REAL PROPERTY TAX EXEMPTION CERTIFICATION – JAMIE GRASSO-ANDERSON:**

Motion by Mr. Springs second by Ms. Laino to approve Disabled Veteran Real Property Tax Exemption Certification – Jamie Grasso-Anderson. Unanimous.

**MISCELLANEOUS:**

None.

**POCONO MT./PIKE COUNTY COG REPORT(S):**

Ms. Laino reported there was discussion at the Pocono Mt. COG meeting about their golf tournament.

**ROADMASTER/PUBLIC WORKS DIRECTOR:**

Roadmaster Tim Rohner gave the following report:

Work continues on trucks and equipment. New front tires were put on trucks #919, & #921. Work continues on new windows for the township building. The Ag building at the park has been cleaned up and gutters were cleaned at the ambulance building. Weed spraying was completed for guiderails and signs. There was a new windshield put in truck #912. The back lot of the township building was milled and holes were fixed there and on Wickes Road. Shoulders and site lines have been mowed on township roads. The recycling site has been cleaned up. Brush has been cut on township roads. Trucks #919, & #924 have passed state inspection. The ramp for bin #3 is complete. Dumpsters were delivered for the first clean up. The crew has been working at the park on different projects.

The next Road Task Force meeting is scheduled for June 20<sup>th</sup>.

**EXECUTIVE SESSION:**

**LITIGATION – PENNDOT**

**PERSONNEL**

**ADJOURNMENT:**

There being no further business motion to adjourn the meeting at 3:23 P.M., and go into Executive Session Litigation– PennDot and Personnel made by Mr. Rohner second by Ms. Laino. Unanimous.

Respectfully submitted by,

Edwina Wolfe  
Assistant Secretary