

**MINUTES**

**CALL THE MEETING TO ORDER:**

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:02 P.M. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer, and Edwina Wolfe, Assistant Secretary.

**PUBLIC COMMENTS:**

None.

**APPROVE THE MINUTES OF MARCH 14, 2024:**

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the March 14, 2024 meeting. Unanimous.

**APPROVE THE MINUTES OF MARCH 27, 2024:**

Motion made by Ms. Laino second by Mr. Springs to approve the minutes of the March 27, 2024 meeting. Unanimous.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Mr. Springs second by Ms. Laino to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

**OLD BUSINESS:**

**1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:**

Mr. Rohner told Mr. Lamoreaux that our building inspector Dave Hay needs copies of all special inspections done on the community center building. Mr. Lamoreaux reported that due to the weather the concrete pours that were scheduled for this week have been pushed to next week. USDA was on site on Monday to walk the site and everything went well. There were no concerns. Mr. Lamoreaux gave Mr. Rohner room names for approval for signage. The supervisors will look at the names and let Mr. Lamoreaux know their thoughts.

**2. LEHMAN PIKE EMERGENCY MEDICAL SERVICES:**

Lehman Pike EMS Administrator Sue Duffy gave the following report:

For the month of March 2024, LPEMS responded to 72 “911” emergency dispatches. 28% (20 calls) were dispatched as BLS; 71% (51 calls) were dispatched as ALS; and 1% (1 call) was a phone call request and not categorized. Of the 72 dispatches, 10% (7 calls) were mutual aid assistance calls for outside agencies. The breakdown of dispatches per Township is as follows:

Lehman Township:	53	73%
Middle Smithfield 588:	12	17%
Middle Smithfield BEC:	2	3%
Delaware Twp:	3	4%
Monroe County:	2	3%

STATIONS:

Winona

The number of heat sensor alarms has drastically decreased since the installation of the ceiling fans in the bays. Crews are asked to keep the fans on at all times in order to keep the heat from rising towards the sensor.

Reflective bead-paint was added to the guide lines on the bay floors; thank you to Rob Kramer and Andrew Alessi for taking care of that.

Township

Chart Room is currently under construction, getting a new window installed.

The heat on the second floor has drastically decreased since the installation of the ceiling fans in the bays.

VEHICLES:

24-1

The bumper mount molding was replaced.

A 4-wheel alignment was completed.

The air horn trumpet was replaced.

A steering rod was replaced after a crash into a hidden pile of logs and rocks in a snow mound of a patient's driveway.

24-2

State Inspection was done.

Had 4 tires replaced and a 4-wheel alignment completed.

MISCELLANEOUS:

Sign-up sheets for the upcoming events at Poconos Park are almost full; thank you to everyone interested in participating.

The annual BLS and ALS Skills Review with Dr. Volpe was well received by all.

**APRIL 11, 2024**

LPEMS hosted an ALS Assist class for Marshalls Creek Fire Company. Thank you to Gregory Maresca and Brandon Shanley for teaching/assisting. Gregory will also be teaching this class for LPEMS EMTs who are interested.

The Lehman Township Easter Egg Hunt was successful. Thank you to Theresa Medrano, Jr Honor Society, and EMS crews who participated.

We have begun preparation for EMS Week. We would like to have a centrally located “Show and Tell” here at the Township during that week (May 19 – 24<sup>th</sup>)

LifeVac devices were purchased, both for our ambulances and for our four local schools: Bushkill Elementary, Lehman Intermediate, E. Stroudsburg HS North, and Middle Smithfield Elementary. The ambulances’ devices are already on the trucks; the schools’ devices will be handed out shortly.

Just a note - in March 2023 LPEMS saw insurance reimbursements/patient payments in the amount of \$26,292.58. March 2024 saw \$41,924.13. First-quarter reimbursements for 2024 were \$107,478.85. The grand total of reimbursements for 2023 was \$355,935.23. EMS providers are doing an awesome job in documentation.

**3. EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS:**

Tabled.

**NEW BUSINESS:**

**1. BUSHKILL FIRE COMPANY CONTRACT:**

Mr. Logsdon has the finalized and updated renewal Fire Protection Contract for the Bushkill Fire Company. He will submit it to the supervisors for final approval. The contract will then be submitted to the Board of Trustees for the fire company for their approval.

**2. PORTER TOWNSHIP EMS MUTUAL AID AGREEMENT:**

Mr. Rohner said the agreement was executed at the March Supervisors’ meeting. It was then sent to the Porter Township Supervisors; they signed it and returned it to him.

**MISCELLANEOUS:**

Mr. Logsdon asked if anybody has heard anything from the county about LSA Grants. Nobody has heard anything. Mr. Logsdon said there was a small change amendment to borough code that Gov. Shapiro signed in relation to the Municipal Waste Act. He will check to ensure this doesn’t affect us as a township.

**POCONO MT./PIKE COUNTY COG REPORT(S):**

Ms. Laino reported that the sodium chloride and salt w/liquid magnesium contracts were awarded to Riverside Construction Materials who were the lowest bidder.

APRIL 11, 2024

**ROADMASTER/PUBLIC WORKS DIRECTOR:**

Assistant Road Master Aaron Springs gave the following report:

Windows were installed in the township building on the 2nd floor. Truck 910 went for a recall. The crew started removing dead or downed trees off the roadsides. The Oak Grove clean-up was a success. The crew filled shoulders with #3 stone on Winona Falls Rd., Sugar Mountain East, Minks Pond Road and Emry Rd. The LED speed sign was installed on Winona Falls Road. An emergency vehicle ahead sign was added at the bottom of the speed sign. The Peterbilt was taken down to Palfinger for power canopy installation. I was notified that the Dodge ambulance pulled hard to the right. Damage was done to a tie rod; it was fixed and new front tires were put on. An appointment was made for an alignment at Ray Price. The downed tree at the ambulance building was removed. The street sweeper was used to clean up anti-skid in Rustic Acres, Station 1 fire house parking lot, VanWhy Rd, the Legion parking lot and the Township building parking lot. CVA changed the filters on the AC units at the Outreach building and Township building. Heating oil was delivered to the Outreach building. A 15-inch overflow pipe was installed on Brisco Mountain Road. On Good Friday a tree came down on Brodhead Road. Two members of Public Works came in to remove it. A smoke detector went off at the ambulance building. A member of Public Works came in to check it out. The crew hauled anti-skid and green salt to the park. Any leftover was mixed into bin 3 and the bins are ready for cleanup.

On April 4 the crew had to go out and plow Bushkill Falls Road from Tamiment to 402 and halfway up on Minks Rd. and Krump Rd. All Township roads were swept with the tow behind. The Tourism Impact Grant was approved for \$10,000. Garbage cans were put out for trout season on Creek Road and at the bottom of Sugar Mountain East. The tailgate spreaders were removed from trucks 910 & 924 to haul free boulders and fill dirt from Middletown Ny. The MAC is fixed and back to work.

**EXECUTIVE SESSION:**

**LITIGATION – PENNDOT**

**PERSONNEL**

Mr. Rohner announced there was an Executive Session regarding Litigation – Penndot and Personnel at 1:44 P.M. today.

**ADJOURNMENT:**

There being no further business motion to adjourn the meeting at 3:21 P.M. and go into Executive Session Litigation– PennDot and Personnel made by Mr. Rohner second by Ms. Laino. Unanimous.

Respectfully submitted by,

Edwina Wolfe  
Assistant Secretary